



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# January 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Zoom Meeting Info On Next Page**

AGENDA

Item	Agenda Item	Owner(s)	Mins
1	Call to order/Quorum check	Wilensky	2
2	Review and adoption of this Agenda	All	3
3	Review and adoption of December 2021 Board Minutes	BOD	5
4	Public Comment	All	15
5	Other business	All	10
<b>Reports</b>			
6	Financial Report (xxx) – <input type="checkbox"/> Cash in bank: \$49,815 <input type="checkbox"/> Anticipated payroll this month: \$37,000 <input type="checkbox"/> Outstanding invoices unpaid: \$39,727 <input type="checkbox"/> Outstanding invoices to be received: \$97,699	Jones	10
7	Training Report – Thurman Roberts	Roberts	5
8	Field Report – Kettja Bennett	Bennett	5
9	Equipment Report – Dave Brant	SW	5
10	Admin Report – Jill Micheau (attached)	Micheau	5
11	Board Chair’s Report – Steve Wilensky	Wilensky	5
12	Recess to closed session	Wilensky	2

**NEXT SCHEDULED BOARD MEETING: FEBRUARY 9, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

Attachments:

- Minutes of December 2021 Board Meeting
- Update on grants (Micheau)



**Zoom Meeting Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84724259667?pwd=clhXcnExYVNNMk1NSUUvTHUxZWwvUT09>

Meeting ID: 847 2425 9667 Passcode: 012355

One tap mobile [+16699009128](tel:+16699009128),

Meeting ID: 847 2425 9667

Passcode: 012355

Find your local number: <https://us02web.zoom.us/u/kbH8TEuiY5>



### Minutes

ZOOM meeting began at 5:30 PM.

In attendance: Jill Micheau, Donna Vial, George Dondero, Kettja Bennett, Robert Zellers, Thurman Roberts, Rick Torgerson, Steve Wilensky, Dave Brant, Melissa Wilson

Item	Agenda Item
1	Call to order/Quorum check: All 5 Board members were present.
2	Review and adoption of this Agenda – no changes were requested.
3	Review and adoption of December 2021 Board Minutes – The minutes for the December 2021 meeting were approved as is. Motion to approve them by Vial; seconded by Dondero.
4	<p>Public Comment:</p> <ul style="list-style-type: none"> <li>• Melisa Wilson asked if there are any trainings (specifically red card/Basic 32) available in the West Point area. Wilensky responded that since CHIPS no longer has a crew in West Point, we are not scheduling trainings locally. Most West Point crew members have quit (or not returned to work after the last seasonal layoff). If laid off employees wish to attend trainings offered by CHIPS in other areas, they are welcome to do so. Trainings are only for CHIPS employees.</li> <li>• Melissa Wilson also complained that meetings between CHIPS and the Sheep Ranch and/or Valley Miwok Tribal Leaders never took place. Wilensky indicated that Debbie Grimes had attended 2 meetings. Those Tribal enterprises are welcome to reach out to CHIPS.</li> <li>• Irvin Jim discussed setting up trainings with Danny Manning. Since Manning’s workplace was destroyed in recent fires, training materials need to be purchased (CHIPS has lots of S212 manuals in the office – ask <b>Thurman and/or Kettja to take some to Irvin</b>). Also needs description of an area for the falling class – Wilensky indicated that we have parcels available that would work. <b>Thurman will provide that information to Irvin.</b></li> <li>• Wilensky reported that the current (Jan 10-12) advanced sawyer trainings being conducted by Sierra Forestry Consultants are very good. Those who took the training said they learned more in this session than in earlier trainings.</li> <li>• Irvin said he’d also like those trained to be classified (A, B, C), which Manning or SFC can do.</li> </ul>
5	Other business -- None
<b>Reports</b>	
6	<p>Financial Report (as of January 9, 2019) –</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cash in bank: \$49,815</li> <li><input type="checkbox"/> Anticipated payroll this month: \$37,000</li> <li><input type="checkbox"/> Outstanding invoices unpaid: \$39,727</li> <li><input type="checkbox"/> Outstanding invoices to be received: \$97,699</li> </ul> <p>Financial Director Sheran Jones was not in attendance.</p>
7	<p>Training Report – Thurman Roberts</p> <ul style="list-style-type: none"> <li>• Advanced Sawyer Training Jan 9-12 highly praised.</li> <li>• Same trainings schedule Tuesday, Wednesday, Thursday of next week (Jan 18 – 20) in Yosemite (Sierra Forestry Consultants)</li> <li>• Needs to get <b>documentation required by Sierra Institute to validate trainings</b></li> <li>• 3 CPR-First Aid classes will be conducted by BBSI (at no cost to CHIPS) –scheduled for January 28 (Chico), February 4 (Yosemite) and February 11 (Woodfords); considering adding these ½-day trainings as a fourth day after other trainings.</li> <li>• CHIPS has purchased 4 Chromebooks to be loaned to crew members who need to complete on-line pre-requisite courses prior to taking Basic 32. The Chromebooks were paid for with funds from the SNC 952 grant. Vial set them up and they will be <b>delivered to Thurman by Kettja Bennet</b> and managed (tracked) by Thurman Roberts. These items will be thoroughly labeled and closely tracked so we don’t lose them. If someone doesn’t return a loaned computer they will be charged for the full replacement cost of the item.</li> </ul>



Item	Agenda Item
8	<p>Field Report – Kettja Bennett</p> <ul style="list-style-type: none"> <li>• Woodfords – James didn't finish a contract; job is being postponed</li> <li>• Chico Crew – working on Magalia project</li> <li>• Work on the Mariposa Creek Project still has a few days left on the contract, but the creek is now running, so balance of work will not be done until the creek is again dry.</li> <li>• Big Sandy Rancheria is working on building trails. This is not a CHIPS contract. Wilensky indicated that we had provided them some training with the agreement that they would reciprocate in kind with trail building training.</li> </ul>
9	<p>Equipment Report – Dave Brant</p> <ul style="list-style-type: none"> <li>• Two CHIPS vehicles need repairs. Need to know when they can be put in the shop.</li> <li>• Salvage materials: grapple is at the cogen plant, and a check is in the mail. The chipper is gone, not sure what we will be paid for it (\$/pound)</li> </ul>
10	<p>Admin Report – Jill Micheau (attached) – written report attached to minutes and agenda. No questions or comments.</p>
11	<p>Board Chair's Report – Steve Wilensky – Nothing to report.</p> <ul style="list-style-type: none"> <li>• Seva McCarter asked for an update on the Jan 11 hearing before the Calaveras Board of Supervisors regarding permitting for the Wilseyville site.</li> <li>• Wilensky complemented the Board and Staff for their participation at the meeting. Those who attended all gave statements of support to the Board. The Board voted 5-0 in favor of issuing the conditional use permit. There is still a possibility that the County will be sued by the SF law firm that is trying to shut the project down.</li> </ul>
12	<p>Recess to closed session</p>
13	<p>Board reconvened in Open Session to record Resolution 2022-03 which appoints George Dondero as the new Chair, Board of Directors effective January 12, 2022, replacing Steve Wilensky, who will remain as a Board Member.</p>



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# February 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Note: ZOOM call info appears at end of this document**

---

## AGENDA

---

Item	Agenda Item	Owner(s)	Mins
1	Call to order/Quorum check	Dondero	2
2	Review and adoption of this agenda – requested changes	Dondero	3
3	Review and adoption of February 2022 Board Minutes	Dondero	3
4	Public Comment	Guests	15
5	Other business	Dondero	5
<b>REPORTS</b>			
6	Financial Report (as of 2/7/2022) <input type="checkbox"/> Cash in bank: \$36,895.78 <input type="checkbox"/> Anticipated payroll this month: \$55,000 <input type="checkbox"/> Outstanding invoices unpaid: \$56,093.30 <input type="checkbox"/> Outstanding invoices to be received: \$57,777.09	Jones	10
7	Training Report	Roberts	10
8	Field Report	Bennett	10
9	Equipment Report	Brant	10
10	Admin Report	Micheau	5
11	Board Chair Report	Dondero	10
12	Meeting wrap-up – Board moves to closed session	Dondero	3

**NEXT SCHEDULED BOARD MEETING: March 9, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

**Attachments:**

- Minutes of January 2022 Board Meeting
- Financial Statements (Jones)

Board of Directors Meeting Agenda  
Wednesday, March 9, 2022 – 5:30 – 7:00 PM



**Note: ZOOM call info appears at end of this document**

---

**Zoom Meeting Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84724259667?pwd=clhXcnExYVNnMk1NSUUvTHUxZWwvUT09>

Meeting ID: 847 2425 9667 Passcode: 012355

One tap mobile [+16699009128](tel:+16699009128),

Meeting ID: 847 2425 9667

Passcode: 012355

Find your local number: <https://us02web.zoom.us/u/kbH8TEuiY5>





MINUTES

Attending: Jill Micheau, George Dondero, Donna Vial, Rick Torgenson, Thurman Roberts, Robert Zellers, Sheran Jones, Seve McCarter, Irvin Jim, Greg Bennett

Item	Agenda Items
1	Call to order/Quorum check – convened at 5:31; four Board members present – Wilensky absent
2	Review and adoption of this agenda – requested changes – none; agenda stands.
3	Review and adoption of January 2022 Board Minutes – minutes accepted. Motion to approve January minutes by Torgenson; Second by Vial; passed unanimously.
4	<p>Public Comment – Irvin Jim and Greg Bennett asked for time to discuss issues with the upcoming Cutter-Preacher project and issues that arose on the E. Carson River fencing project. Both are funded by the Washoe Nevada-California EPD.</p> <p>As crew supervisors, Jim and Bennett were upset that they were not consulted on the project before the work plan was drawn up and approved. As far as they know, neither project area was actually surveyed before the work plan was developed and accepted.</p> <p>Regarding the E. Carson River project (now complete), this crew has never built fences (Greg says he knows how to dig a hole and draw a straight line, so he figured it out, but the crew was figuring it out as they worked). Consequently, there was a lot of standing around as they figured out the best way to install the fencing. They had to tear out old fencing and had to learn how to build H braces... not currently in their skill set. We also had an injury on site when a crew member was hit in the head with a post pounder. This required a visit to the hospital.</p> <p>This did not make the crew look good and Bennett was upset that the crew felt like they were being criticized and disrespected. The project was completed but went slightly over budget, as the hours needed to complete the project were far more than budgeted for. We were saved by the fact that the materials used ended up being less expensive than planned.</p> <p>The next project (Cutter-Preacher) is scheduled to begin next week, but Bennett has visited the site and believes that the ground in the project area is too wet and soft to hold the railroad tie braces that are planned. The area is always wet because of a spring. They suggest building a stone wall around the spring instead.</p> <p>Bottom line:</p> <ul style="list-style-type: none"> <li>• Crew supervisors need to be part of the bidding process so they can balance project requirements against the crews' capabilities.</li> <li>• Micheau will schedule a meeting/call with Jim, Bennett, Kettja, Wilensky, and Micheau to discuss Cutter-Preacher. Project will NOT begin next week; Micheau will contact James Gatzke to request a change in the contract to rewrite the statement of work.</li> </ul>
5	Other business - none

Board of Directors Meeting Agenda  
 Wednesday, February 9, 2022 – 5:30 – 7:00 PM



6	<p>Financial Report (as of 2/7/2022)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cash in bank: \$36,895.78</li> <li><input type="checkbox"/> Anticipated payroll this month: \$55,000</li> <li><input type="checkbox"/> Outstanding invoices unpaid: \$56,093.30</li> <li><input type="checkbox"/> Outstanding invoices to be received: \$57,777.09</li> </ul> <p>Notes: - need to pay DMV and Guys Saws; There is another check in the PO Box now, not sure of value. The funds from SNC 952 (~\$145K) should arrive within days... it was mailed on Monday. This check is to buy trucks and pay for training. The indirect portion of the payment and reimbursement for training costs will be transferred to the general fund.</p> <p>Vial has asked to see office expenses for each month. Jones produced a report but doesn't see any dramatic increases or variances.</p> <p>There were questions about an item labeled "wage garnishments" – determined that it relates to a person who cashed someone else's paychecks. That person is now incarcerated... we are unlikely to see any money from this.</p>
7	<p>Training Report – Thurman Roberts was not in attendance, but provided a written report and supporting materials, which are included with this document.</p>
8	<p>Field Report – Kettja Bennett was not in attendance, but provided a written report which is included with this report.</p>
9	<p>Equipment Report – Seva McCarter has updated the equipment list, which will be included with this report.</p>
10	<p>Admin Report – Micheau had nothing to report; commented on achievements of staff over the past 6 months: all files on Drop Box, using Quick Books Online; equipment is organized and documented; training sessions are now being listed on an online calendar; projects also appear on that calendar; paper files in the office are organized and cleaned up. The group is working well as a team and things are definitely more organized and less chaotic. Congratulations and kudos to the staff!</p>
11	<p>Board Chair Report – Donderos had nothing to report.</p>
12	<p>Meeting wrap-up – Board moves to closed session</p>

**NEXT SCHEDULED BOARD MEETING: March 9, 2022, 5:30 PM**

**BOARD MEMBERS MOVED TO CLOSED SESSION**

**Attachments:**

- Meeting agenda
- Financial Statements (Jones)
- Training report and materials
- Field report



**Note: ZOOM call info appears at end of this document**

---

AGENDA

---

Item	Agenda Item	Owner(s)	Mins
1	Call to order/Quorum check	Dondero	2
2	Review and adoption of this agenda – requested changes	Dondero	3
3	Review and adoption of January 2022 Board Minutes	Dondero	3
4	Public Comment	Guests	15
5	Other business	Dondero	5
<b>REPORTS</b>			
6	Financial Report (as of 2/7/2022) <input type="checkbox"/> Cash in bank: \$36,895.78 <input type="checkbox"/> Anticipated payroll this month: \$55,000 <input type="checkbox"/> Outstanding invoices unpaid: \$56,093.30 <input type="checkbox"/> Outstanding invoices to be received: \$57,777.09	Jones	10
7	Training Report	Roberts	10
8	Field Report	Bennett	10
9	Equipment Report	Brant	10
10	Admin Report	Micheau	5
11	Board Chair Report	Dondero	10
12	Meeting wrap-up – Board moves to closed session	Dondero	3

**NEXT SCHEDULED BOARD MEETING: March 9, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

**Attachments:**

- Minutes of January 2022 Board Meeting
- Financial Statements (Jones)

Board of Directors Meeting Agenda  
Wednesday, February 9, 2022 – 5:30 – 7:00 PM



**Note: ZOOM call info appears at end of this document**

---

**Zoom Meeting Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84724259667?pwd=clhXcnExYVNnMk1NSUUvTHUxZWwvUT09>

Meeting ID: 847 2425 9667 Passcode: 012355

One tap mobile [+16699009128](tel:+16699009128),

Meeting ID: 847 2425 9667

Passcode: 012355

Find your local number: <https://us02web.zoom.us/u/kbH8TEuiY5>

**Calaveras Heal  
Sta  
Jai**

	Jan 2021	Feb 2021	Mar 2021	Apr 2021
<b>Revenue</b>				
4000 Contract & Grant Advances	26,737.50		159,228.98	136,616.62
4001 Contract & Grant Revenue				
4001.12 Private Revenue (PT Federal)				
4001.13 Private Revenue (Non Federal)			8,000.00	9,980.00
4001.2 Direct Federal Revenue	71,700.77	3,999.18		10,927.70
4001.5 State Revenue (Non Federal)			140,529.82	123,133.88
<b>Total 4001 Contract &amp; Grant Revenue</b>	<b>\$ 71,700.77</b>	<b>\$ 3,999.18</b>	<b>\$ 148,529.82</b>	<b>\$ 144,041.58</b>
4118 Insurance Proceeds			12,464.74	
4120 Interest earned	10.22	6.42	7.45	14.74
4125 Loan Proceeds			145,432.87	
4127 Miscellaneous Revenue	0.01			
4130 Private Land Contracts	10,790.00	3,190.00	20,700.00	4,505.00
4500 Sales				
4510 Sales - Biochar				466.20
4520 Sales - Woodchips				
<b>Total 4500 Sales</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 466.20</b>
4900 Indirect Revenue	3,840.29	356.85	9,756.60	6,593.13
<b>Total Revenue</b>	<b>\$ 113,078.79</b>	<b>\$ 7,552.45</b>	<b>\$ 496,120.46</b>	<b>\$ 292,237.27</b>
<b>Gross Profit</b>	<b>\$ 113,078.79</b>	<b>\$ 7,552.45</b>	<b>\$ 496,120.46</b>	<b>\$ 292,237.27</b>
<b>Expenditures</b>				
6000 Personnel Costs				
6000.15 Medical expense		6,101.94		
6000.20 Payroll Expenses	46,630.26	35,840.96	51,277.53	90,061.45
6000.5 Accrued Leave	-727.60	570.65	823.35	785.25
<b>Total 6000 Personnel Costs</b>	<b>\$ 45,902.66</b>	<b>\$ 42,513.55</b>	<b>\$ 52,100.88</b>	<b>\$ 90,846.70</b>
6100 Major Equipment & Other Assets				
6100.2 Major Equipment	113,820.23			
6100.4 Vehicles	625.00			
<b>Total 6100 Major Equipment &amp; Other Assets</b>	<b>\$ 114,445.23</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
6200 Contractual Services				
6200.10 Accounting & Auditing	5,785.00		4,815.83	2,287.50
6200.20 Contractor Fees	41,839.08	500.00	500.00	60,161.50
6200.35 Interns/Fellows			6,250.00	
6200.50 Professional Fees	15,481.68	3,999.18	10,587.96	51,644.10
<b>Total 6200 Contractual Services</b>	<b>\$ 63,105.76</b>	<b>\$ 4,499.18</b>	<b>\$ 22,153.79</b>	<b>\$ 114,093.10</b>
6400 General Operating Costs				
6400.10 Insurance Expense	2,096.52	6,460.08	2,310.64	2,164.20
6400.12 Interest Expense	112.80	90.24	67.68	45.12
6400.18 Miscellaneous Expense	-92.00	-12.87	3.10	
6400.2 Ads & Legal Notices				

6400.20 Office Supplies & Equipment	30.06	544.56		-269.38
6400.22 Postage				88.70
6400.24 Printing & Binding			55.77	
6400.26 Service charges	30.00		5.00	64.00
6400.28 Taxes & Assessments	330.00	2,179.52	15.00	
6400.29 Training Materials			880.48	
6400.4 Computer and Internet Expenses	14.99	14.99		229.98
6400.8 Fees & Memberships		275.00		
<b>Total 6400 General Operating Costs</b>	<b>\$ 2,522.37</b>	<b>\$ 9,551.52</b>	<b>\$ 3,337.67</b>	<b>\$ 2,322.62</b>
<b>6500 Field Operating Costs</b>				
6505 Car and Truck Expenses				
6512 Crew Safety Gear & Supplies	419.01	70.51	1,762.64	275.70
6513 Crew General Supplies	84.55		32.47	
6514 Job Materials				
6517 Freight and Trucking				570.00
6520 Gasoline, Fuel and Oil	1,390.24			
6520.1 Gasoline & Fuel-Equipment	71.17	101.04	162.34	
6520.2 Gasoline & Fuel-Vehicles	1,287.00	1,119.37	1,280.75	1,861.93
<b>Total 6520 Gasoline, Fuel and Oil</b>	<b>\$ 2,748.41</b>	<b>\$ 1,220.41</b>	<b>\$ 1,443.09</b>	<b>\$ 1,861.93</b>
6540 Repairs & Maintenance				
6540.1 Repairs & Maintenance-Equipment	1,774.48	422.01	1,244.32	661.20
6540.2 Repairs & Maintenance-Vehicles	1,507.92	1,279.58	1,687.72	3,187.24
<b>Total 6540 Repairs &amp; Maintenance</b>	<b>\$ 3,282.40</b>	<b>\$ 1,701.59</b>	<b>\$ 2,932.04</b>	<b>\$ 3,848.44</b>
6543 Signage				
6545 Small Tools and Equipment	107.74			
6545.1 Minor Equipment (deleted)	608.68	823.06	1,726.85	901.01
6545.2 Small Tools (deleted)	233.61	64.63	985.17	493.34
<b>Total 6545 Small Tools and Equipment</b>	<b>\$ 950.03</b>	<b>\$ 887.69</b>	<b>\$ 2,712.02</b>	<b>\$ 1,394.35</b>
6548 Vehicle & Equipment Rental				
6550 Vehicle & Chipper Registration	283.38	865.40	573.00	
<b>Total 6500 Field Operating Costs</b>	<b>\$ 7,767.78</b>	<b>\$ 4,745.60</b>	<b>\$ 9,455.26</b>	<b>\$ 7,950.42</b>
<b>6600 Space &amp; Occupancy</b>				
6600.10 Rent Expense	500.00	500.00	800.00	600.00
6600.12 Telephone Expense	172.95	566.87	347.99	362.44
6600.14 Utilities		470.00		
6600.2 Housekeeping-Services/Supplies	73.42	14.00		
6600.4 Maintenance -Structures/Grounds	23.11	91.35	10.78	
<b>Total 6600 Space &amp; Occupancy</b>	<b>\$ 769.48</b>	<b>\$ 1,642.22</b>	<b>\$ 1,158.77</b>	<b>\$ 962.44</b>
<b>6700 Travel</b>				
6700.2 Lodging				
6700.4 Meals			16.50	
6700.6 Mileage-company vehicles				0.00
6700.8 Mileage-personal vehicles	1,731.91		3,547.35	2,322.32
<b>Total 6700 Travel</b>	<b>\$ 1,731.91</b>	<b>\$ 0.00</b>	<b>\$ 3,563.85</b>	<b>\$ 2,322.32</b>
6990 Indirect costs	3,840.29	356.85	9,756.60	6,593.13
<b>Total Expenditures</b>	<b>\$ 240,085.48</b>	<b>\$ 63,308.92</b>	<b>\$ 101,526.82</b>	<b>\$ 225,090.73</b>
<b>Net Operating Revenue</b>	<b>-\$ 127,006.69</b>	<b>-\$ 55,756.47</b>	<b>\$ 394,593.64</b>	<b>\$ 67,146.54</b>

**Other Expenditures**

<b>80001 Clearing</b>	0.00	60.00	316.18	758.48
<b>80002 Casualty &amp; Theft Losses</b>				
<b>Total Other Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 60.00</b>	<b>\$ 316.18</b>	<b>\$ 758.48</b>
<b>Net Other Revenue</b>	<b>\$ 0.00</b>	<b>-\$ 60.00</b>	<b>-\$ 316.18</b>	<b>-\$ 758.48</b>
<b>Net Revenue</b>	<b>-\$ 127,006.69</b>	<b>-\$ 55,816.47</b>	<b>\$ 394,277.46</b>	<b>\$ 66,388.06</b>

Monday, Feb 0

**thy Impact Product Solutions**  
**ement of Activity**  
**nuary - December 2021**

May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021
-115,282.76	519,251.75	-20,890.27	-112,939.18		3,600.00		
	7,321.20	6,237.00	22,831.47	1,917.30	15,480.86	12,127.50	11,249.70
21,218.94	77,832.00	71,527.20	134,597.80	7,500.00	2,492.00		
	18,390.89	64,871.46	69,015.36	111,636.48	67,015.26	76,447.83	53,383.16
94,063.82	2,765.98	20,890.27	62,939.18				
<b>\$ 115,282.76</b>	<b>\$ 106,310.07</b>	<b>\$ 163,525.93</b>	<b>\$ 289,383.81</b>	<b>\$ 121,053.78</b>	<b>\$ 84,988.12</b>	<b>\$ 88,575.33</b>	<b>\$ 64,632.86</b>
13.34	19.42	18.81	18.97	17.73	17.45	12.99	9.63
4,110.00	2,617.00		1,600.00		3,500.00		
1,020.97		326.34		163.17			
<b>\$ 1,020.97</b>	<b>\$ 0.00</b>	<b>\$ 326.34</b>	<b>\$ 0.00</b>	<b>\$ 163.17</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
84.83	11,397.78	594.27	22,241.56	11,624.76	13,438.02	3,204.15	1,617.35
<b>\$ 5,229.14</b>	<b>\$ 639,596.02</b>	<b>\$ 143,575.08</b>	<b>\$ 200,305.16</b>	<b>\$ 132,859.44</b>	<b>\$ 105,543.59</b>	<b>\$ 91,792.47</b>	<b>\$ 66,259.84</b>
<b>\$ 5,229.14</b>	<b>\$ 639,596.02</b>	<b>\$ 143,575.08</b>	<b>\$ 200,305.16</b>	<b>\$ 132,859.44</b>	<b>\$ 105,543.59</b>	<b>\$ 91,792.47</b>	<b>\$ 66,259.84</b>
					150.00		
95,253.85	112,774.92	148,750.57	99,346.43	73,921.89	96,705.08	90,467.95	59,112.93
2.94	233.33	185.62	-2,353.02	-1,115.57	511.35	290.90	282.68
<b>\$ 95,256.79</b>	<b>\$ 113,008.25</b>	<b>\$ 148,936.19</b>	<b>\$ 96,993.41</b>	<b>\$ 72,806.32</b>	<b>\$ 97,366.43</b>	<b>\$ 90,758.85</b>	<b>\$ 59,395.61</b>
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
	9,915.00		4,475.10	2,800.00			7,198.75
				3,442.50	10,610.97	406,633.25	1,373.75
		6,250.00		6,401.88			
12,997.36	50,030.83	5,711.91	90,951.90	24,190.75	23,848.86	987.14	1,667.71
<b>\$ 12,997.36</b>	<b>\$ 59,945.83</b>	<b>\$ 11,961.91</b>	<b>\$ 95,427.00</b>	<b>\$ 36,835.13</b>	<b>\$ 34,459.83</b>	<b>\$ 407,620.39</b>	<b>\$ 10,240.21</b>
946.64		7,933.95	2,471.95	1,441.53	2,654.25	2,654.25	
		975.82	101.40	100.00	8.54		
	194.55	388.10	323.80				



	119.92	32.34	285.33	37.63	168.88	104.48	390.20
	22.00	10.04			84.35		
	9.91	69.41					
				45.00	14.99	15.00	75.00
721.76		0.17			2.51	354.16	
							7,100.00
14.99	140.38		14.99	127.17	40.00	40.00	
			111.99				40.00
<b>\$ 1,683.39</b>	<b>\$ 486.76</b>	<b>\$ 9,409.83</b>	<b>\$ 3,309.46</b>	<b>\$ 1,751.33</b>	<b>\$ 2,973.52</b>	<b>\$ 3,167.89</b>	<b>\$ 7,605.20</b>
			49.33	604.24			
436.97	1,262.27	474.00	377.45	875.16	518.61	355.40	976.84
42.82	178.39	457.52	124.96	14.08			
					544.44		
222.59	80.25	182.53					
419.75	613.26	98.77	225.03		60.08	50.35	581.80
18,023.37	6,881.25	5,439.26	5,708.04	5,325.81	2,349.62	1,140.54	9,639.46
<b>\$ 18,665.71</b>	<b>\$ 7,574.76</b>	<b>\$ 5,720.56</b>	<b>\$ 5,933.07</b>	<b>\$ 5,325.81</b>	<b>\$ 2,409.70</b>	<b>\$ 1,190.89</b>	<b>\$ 10,221.26</b>
	74.28						
1,179.55	2,006.18	3,208.76	1,256.17	10.75	4,034.65	344.69	625.54
5,251.19	1,791.28	4,836.42	363.71	6,331.45	3,165.12	578.14	
<b>\$ 6,430.74</b>	<b>\$ 3,871.74</b>	<b>\$ 8,045.18</b>	<b>\$ 1,619.88</b>	<b>\$ 6,342.20</b>	<b>\$ 7,199.77</b>	<b>\$ 922.83</b>	<b>\$ 625.54</b>
			353.93				
		207.18	964.92			274.69	
3,077.65	4,419.06	1,011.42	43.05	5,667.59		343.68	636.80
171.78	111.09	362.88	281.24	2,664.11	104.68		261.19
<b>\$ 3,249.43</b>	<b>\$ 4,530.15</b>	<b>\$ 1,581.48</b>	<b>\$ 1,289.21</b>	<b>\$ 8,331.70</b>	<b>\$ 104.68</b>	<b>\$ 618.37</b>	<b>\$ 897.99</b>
							500.00
	743.00		904.00		290.00	345.00	971.00
<b>\$ 28,825.67</b>	<b>\$ 18,160.31</b>	<b>\$ 16,278.74</b>	<b>\$ 10,651.83</b>	<b>\$ 21,493.19</b>	<b>\$ 11,067.20</b>	<b>\$ 3,432.49</b>	<b>\$ 14,192.63</b>
600.00	600.00	600.00	600.00	600.00	600.00	600.00	500.00
309.96	309.96	279.77	309.73	312.24	280.37	280.13	280.23
14.00	3.84						
<b>\$ 923.96</b>	<b>\$ 913.80</b>	<b>\$ 879.77</b>	<b>\$ 909.73</b>	<b>\$ 912.24</b>	<b>\$ 880.37</b>	<b>\$ 880.13</b>	<b>\$ 780.23</b>
137.64				275.28			
				68.49			
175.00	0.00	0.00			0.00	0.00	
0.00	283.36	1,860.77	8,147.44	1,803.20	479.29		
<b>\$ 312.64</b>	<b>\$ 283.36</b>	<b>\$ 1,860.77</b>	<b>\$ 8,147.44</b>	<b>\$ 2,146.97</b>	<b>\$ 479.29</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
84.83	11,397.78	594.27	22,241.56	11,624.76	13,438.02	3,204.15	1,617.35
<b>\$ 140,084.64</b>	<b>\$ 204,196.09</b>	<b>\$ 189,921.48</b>	<b>\$ 237,680.43</b>	<b>\$ 147,569.94</b>	<b>\$ 160,664.66</b>	<b>\$ 509,063.90</b>	<b>\$ 93,831.23</b>
<b>-\$ 134,855.50</b>	<b>\$ 435,399.93</b>	<b>-\$ 46,346.40</b>	<b>-\$ 37,375.27</b>	<b>-\$ 14,710.50</b>	<b>-\$ 55,121.07</b>	<b>-\$ 417,271.43</b>	<b>-\$ 27,571.39</b>

	71.52		117.15		-776.83		-546.50		0.00				2,959.22		
					650.00		650.00		650.00			650.00	650.00		
<b>\$</b>	<b>71.52</b>	<b>\$</b>	<b>117.15</b>	<b>-\$</b>	<b>126.83</b>	<b>\$</b>	<b>103.50</b>	<b>\$</b>	<b>650.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>650.00</b>	<b>\$</b>	<b>3,609.22</b>
<b>-\$</b>	<b>71.52</b>	<b>-\$</b>	<b>117.15</b>	<b>\$</b>	<b>126.83</b>	<b>-\$</b>	<b>103.50</b>	<b>-\$</b>	<b>650.00</b>	<b>\$</b>	<b>0.00</b>	<b>-\$</b>	<b>650.00</b>	<b>-\$</b>	<b>3,609.22</b>
<b>-\$</b>	<b>134,927.02</b>	<b>\$</b>	<b>435,282.78</b>	<b>-\$</b>	<b>46,219.57</b>	<b>-\$</b>	<b>37,478.77</b>	<b>-\$</b>	<b>15,360.50</b>	<b>-\$</b>	<b>55,121.07</b>	<b>-\$</b>	<b>417,921.43</b>	<b>-\$</b>	<b>31,180.61</b>

7, 2022 05:56:54 PM GMT-8 - Cash Basis

**Total**

596,322.64

0.00

77,165.03

333,147.94

547,388.09

444,322.95

---

**\$ 1,402,024.01**

12,464.74

167.17

145,432.87

0.01

51,012.00

0.00

466.20

1,510.48

---

**\$ 1,976.68**

84,749.59

---

**\$ 2,294,149.71**

---

**\$ 2,294,149.71**

150.00

6,101.94

1,000,143.82

-510.12

---

**\$ 1,005,885.64**

0.00

113,820.23

625.00

---

**\$ 114,445.23**

0.00

37,277.18

525,061.05

18,901.88

292,099.38

---

**\$ 873,339.49**

0.00

31,134.01

315.84

1,083.99

906.45

	1,444.02
	205.09
	135.09
	248.99
	3,603.12
	7,980.48
	637.49
	426.99
<b>\$</b>	<b>48,121.56</b>
	0.00
	653.57
	7,804.56
	934.79
	544.44
	570.00
	1,875.61
	2,383.59
	60,056.40
<b>\$</b>	<b>64,315.60</b>
	74.28
	16,768.30
	29,979.77
<b>\$</b>	<b>46,822.35</b>
	353.93
	1,554.53
	19,258.85
	5,733.72
<b>\$</b>	<b>26,547.10</b>
	500.00
	4,974.78
<b>\$</b>	<b>154,021.12</b>
	0.00
	7,100.00
	3,812.64
	470.00
	105.26
	125.24
<b>\$</b>	<b>11,613.14</b>
	0.00
	412.92
	84.99
	175.00
	20,175.64
<b>\$</b>	<b>20,848.55</b>
	84,749.59
<b>\$</b>	<b>2,313,024.32</b>
<b>-\$</b>	<b>18,874.61</b>

2,959.22

3,250.00

---

**\$ 6,209.22**

---

**-\$ 6,209.22**

---

**-\$ 25,083.83**



	-		56,093.30	
		Phelps (loan)	82,000.00	
Washoe: \$3800 of any garnished wages for fraudulent charges should come to CHIPS				

Thurman Roberts Update 2/09/2022

I am working on the training curriculum. Please see attached current curriculum. I am working on the “policy” and approach to our curriculum and will have that drafted by the end of the week.

### **Training Update: See January and February Training Calendars**

1. Chico:
  - a. Int Adv Tree Felling w/ Intro To Ropes and Pullies Jan 10<sup>th</sup> to Jan 12<sup>th</sup>
    - i. 5 received their cert
    - ii. 4 received an incomplete; will be allowed to retake the training after more “trigger time.”
  - b. CPR First Aid
    - i. 10 completed and received their certs- Jan 28<sup>th</sup>
2. Woodfords:
  - a. S212- Feb 15<sup>th</sup> to 18<sup>th</sup> (concurrently w/ Yosemite’s Int Adv Tree Felling)
  - b. CPR First Aid- Feb 11<sup>th</sup>
  - c. Int Adv Tree Felling w/ Intro to Ropes and Pullies- Feb 22<sup>nd</sup> to 25<sup>th</sup>
3. Yosemite:
  - a. Int Adv Tree Felling w/ Intro to Ropes and Pullies- Feb 15<sup>th</sup> to 17<sup>th</sup> (Concurrently w/ Woodfords S212)
  - b. CPR First Aid- Feb 4<sup>th</sup>- One completed; four no call or no show; crew leads pulled. Need to reschedule
  - c. S212- Jan 18<sup>th</sup> to Jan 20<sup>th</sup>; six participated and received their certs

### **Tribal Outreach SNC 952**

1. Tribes contacted:
  - a. Benton Paiute Tribe – dropped out
  - b. Bishop Paiute Tribe – scheduled for Zoom 2/11
  - c. Lone Pine Paiute Shoshone – need to follow up
  - d. North Fork Rancheria of Mono Tribe – scheduled for Zoom 2/11
  - e. Big Valley Pomo tribe - Zoom meeting 2/7
2. Tribes to conduct outreach
  - a. Round Valley Indian Tribes
  - b. Redding Rancheria
  - c. – open to suggestions



# CHIPS TRAINING SCHEDULE

## JANUARY 2022

Monday Jan 3	Tuesday Jan 4	Wednesday Jan 5	Thursday Jan 6	Friday Jan 7
Monday Jan 10	Tuesday Jan 11	Wednesday Jan 12	Thursday Jan 13	Friday Jan 14
<b>Hazard Tree Felling and Recognition – Day 1</b> CHICO Crew (Mechoopda Tribe) - 11 participants scheduled to participate	<b>Hazard Tree Felling and Recognition – Day 2</b> CHICO Crew (Mechoopda Tribe) - 11 participants scheduled to participate	<b>Hazard Tree Felling and Recognition – Day 2</b> CHICO Crew (Mechoopda Tribe) - 11 participants scheduled to participate		
Monday Jan 17	Tuesday Jan 18	Wednesday Jan 19	Thursday Jan 20	Friday Jan 21
	S212 Wildland Fire Chainsaw training-Classroom Day 1 Yosemite Crews w/ BSR crew (Paiute and Miwok) - 8 to 10 participants	S212 Wildland Fire Chainsaws Training-Classroom Day 2 Yosemite Crews w/ BSR crew (Paiute and Miwok) -8 to 10 participants	S212 Wildland Fire Chainsaws Training- ½ classroom w/ ½ field day Day 3 Yosemite Crews w/ BSR crew (Paiute and Miwok) -8 to 10 participants	
Monday Jan 24	Tuesday Jan 25	Wednesday Jan 26	Thursday Jan 27	Friday Jan 28
				CPR and First Aid CHICO Crew 11 participants
Monday Jan 31				

**Details:**

**January 10-12: Hazard Tree Felling and Recognition – Chico Crew**

- Intermediate-Advanced training
- Location: Skyway Project
- Trainer: Sierra Forestry Consulting
- Bill SFC's charges to: SNC 952 (ISWI) (contractors)

# CHIPS TRAINING SCHEDULE

## JANUARY 2022

---

- Training stipends: none – crews will be paid full-time pay for this training, not extra stipends. Project class: BCFSC - Magalia
- Number of attendees expected: 11

### **January 18 -21: S212 – Yosemite Crews w/ Big Sandy Rancheria**

- S212 Wildland Fire Chainsaw
- Location: SFC conference room for classroom portion; Cedar Valley subdivision for outdoor portion
- Trainers: Sierra Forestry Consulting
- Bill SFC's charges to: SNC 952
- Training stipends: 100.00/day paid out from SNC 952 or High Road Training
- Number of attendees expected: 8 to 10

### **January 24 to 26- Yosemite Crews w/ Big Sandy Rancheria; w/ recommendations from SFC**

- Intermediate and Advance Felling w/ Intro to Ropes and Pullies
- Location: Cedar Valley Subdivision for outdoor portion
- Trainers: Sierra Forestry Consulting
- Bill SFC's Charges to: SNC 952
- Training stipends: 100.00/day paid out from SNC 952
- TBD w/ recommendations from SFC

### **January 28<sup>th</sup>: Chico crew**

- CPR and First Aid training
- Location: Mechoopda Tribal Health
- Trainers: BBSI
- Bill BBSI: Free of charge (need to confirm)
- Training stipends: 100.00/day paid out from SNC 952
- Number of attendees expected: 11

# CHIPS TRAINING SCHEDULE

## FEBURARY 2022

Monday January 31st	Tuesday February 1st	Wednesday February 2nd	Thursday February 3rd	Friday Feb 4
				CPR/First Aid- Yosemite.
Monday February 7th	Tuesday February 8th	Wednesday February 9th	Thursday February 10th	Friday February 11th
				CPR/First Aid- WOODFORDS Crew (Washoe & Paiute) - up to 15 participants
Monday February 14th	Tuesday February 15th	Wednesday February 16th	Thursday February 17th	Friday February 18th
HOLIDAY	1. S212 Wildland Fire Chainsaw Day 1 WOODFORDS Crew (Washoe & Paiute) - 8 to 15 participants  2. Int/Adv Tree Felling w/ Intro to Ropes and Pullies Day 1 YOSEMITE Crew (Paiute & Miwok) - 6 participants	1. S212 Wildland Fire Chainsaw Day 2 WOODFORDS Crew (Washoe & Paiute) - 8 to 15 participants  2. Int/Adv Tree Felling w/ Intro to Ropes and Pullies Day 2 YOSEMITE Crew (Paiute & Miwok) - 6 participants	1. S212 Wildland Fire Chainsaw Day 3 WOODFORDS Crew (Washoe & Paiute) - 8 to 15 participants  3. Int/Adv Tree Felling w/ Intro to Ropes and Pullies Day 3 YOSEMITE Crew (Paiute & Miwok) - 6 participants	
Monday February 21st	Tuesday February 22nd	Wednesday February 23rd	Thursday February 24th	Friday February 25th
Monday February 28th	Int/Adv Tree Felling w/ Intro to Ropes and Pullies Day 1 WOODFORDS Crew (Washoe & Paiute) - 5 to 10 participants possible	Int/Adv Tree Felling w/ Intro to Ropes and Pullies Day 2 WOODFORDS Crew (Washoe & Paiute) - 5 to 10 participants possible	Int/Adv Tree Felling w/ Intro to Ropes and Pullies Day 3 WOODFORDS Crew (Washoe & Paiute) - 5 to 10 participants possible	

# CHIPS TRAINING SCHEDULE

## FEBURARY 2022

---

### Details:

#### February 4th – CRP/First Aid Yosemite Crew

- CPR and First Aid
- Location: Miwumati Family Health: 4629 CA 49, Miraposa, CA 95338
- Trainers: BBSI
- Bill SFC's charges to: SNC 952
- Training stipends: 100.00/day paid out from SNC 952 or High Road Training
- Number of attendees expected: 8 to 10

#### February 8<sup>th</sup> to 10<sup>th</sup>: Int/Adv. Tree Felling w/ Into to Ropes and Pullies– Yosemite Crew

- Intermediate-Advanced training w/ Intro to Ropes and Pullies
- Location: SFC Office for indoor; Cedar Valley subdivision for outdoor
- Trainer: Sierra Forestry Consulting
- Bill SFC's charges to: SNC 952 (ISWI) (contractors)
- Training stipends: 100.00 per day per person w/completion of training:
- Number of attendees expected: 3 to 6

#### February 11th: Woodfords crew

- CPR and First Aid training
- Location: Woodfords Tribal Gymnasium
- Trainers: BBSI
- Bill BBSI: Free of charge (need to confirm)
- Training stipends: 100.00/day paid out from SNC 952
- Number of attendees expected: 15

#### February 15<sup>th</sup> to 17<sup>th</sup>- S212 Wildland Fire Chainsaw- Woodfords crew (18<sup>th</sup> if deemed necessary by SFC)

- S212 Wildland Fire Chainsaw- Woodfords Crew
- Location: Woodfords Tribal Gymnasium for indoor; Tamarack Fire Burn Scar for Outdoor (I need to confirm)
- Trainers: Sierra Forestry Consulting
- Bill SFC's Charges to: SNC 952
- Training stipends: 100.00/day paid out from SNC 952
- TBD w/ recommendations from SFC

#### February 22<sup>th</sup> to 24<sup>th</sup>- Int/Adv Tree Felling w/ Into to Ropes and Pullies

- Int/Advance Tree Felling w/ Intro to Ropes and Pullies
- Location: Woodfords Gymnasium for indoor portion; Tamarack Fire Burn Scar for outdoor (I need to confirm)
- Trainers: SFC
- Bill to SFC: SNC 952

# CHIPS TRAINING SCHEDULE

## FEBURARY 2022

---

- **Training stipends: 100.00 per day per person; participants will only get paid if they complete training and receive a certificate.**
- **Number of attendees expected 8 to 10**

## CHIPS 2022 Training Curriculum and Workforce Development

1. **S212 “Wildland Fire Chain Saws” Level I**
2. **Int/Adv. Tree Felling with Introduction to Ropes and Pullies- Sierra Forestry Consulting or SFC**
3. **CPR and First Aid**
4. **FEMA 100** – pulled directly from FEMA website:  
<https://training.fema.gov/is/courseoverview.aspx?code=is-100.c>
5. **FEMA 770** – pulled directly from FEMA’s website:  
[https://emilms.fema.gov/is\\_0700b/curriculum/1.html](https://emilms.fema.gov/is_0700b/curriculum/1.html)
6. **Basic 32**
7. **TEK (Traditional Ecological Knowledge)- regional**

- **S212 “Wildland Fire Chain Saws: Level I”**

“is a suggested National Wildfire Coordinating Group (NWFCG) training course for individuals desiring to be qualified as a Firefighter Type I, Incident Commander Type 5, or Felling Boss, Single Resource in the National Interagency Incident Management.”

**Approach:** We use the NWFCG student handbook and have set up the units based around three-to-four-day training with a five to one; number of participants to trainer ratio. The three-to-four-day training is 1.5 days indoor or classroom portion and a 1.5 day of field observation or field proficiencies days with a fourth day available for larger numbers of participants.

**Materials:** “Student Workbook”, December 2012: NFES 02662. Training videos from the NWFCG (YouTube)

**Length:** (three to five days). The length of the training depends on several things (three to five days total): number of participants, the crew's experience, and how quickly crews show proficiency in all Units (listed below). The course consists of indoor or classroom and several field proficiency days for crew member assessments.

### CONTENT (as designated by NWFCG Student Handbook)

Unit 0- Introductions

Unit 1- Safety Requirements

Unit 2- Chain Saw Parts, Maintenance, and Operation

Unit 3- Fireline Construction and Mop Up (this is covered in greater detail with Basic 32 trainings)

Unit 4A- Chain Saw Tasks and Techniques: handling, bucking, limbing, and brushing and slashing

Unit 4B- Chain saw Tasks and Techniques: handling, bucking, limbing, and brushing and slashing (Field Proficiency)

Unit 4C- Chain Saw Tasks and Techniques: Felling

## Unit 4D- Chain Saw Tasks and Techniques: Felling (Field Proficiency)

### CHIPS Daily Training Breakdown/Approach:

#### **Day 1: Classroom**

- Unit 0, Unit 1, Unit 2, Unit 3, Unit 4A (time pending)

#### **Day 2: Classroom w/ an outdoor portion**

- Revisit Unit 1, Unit 2, and Unit 4A, Unit 4C (indoor)- training videos and do's and don't of working with a feller and swamper set up: dangers of working with a chain saw.

#### **Day 3: Outdoor portion (Unit 4B and 4D)- "hands on"**

- Revisit Unit 2, Unit 4A and begin working with a chain saw.
- Each trainer will be working with no more than five people to assess skill levels.

#### **Day 4: One-on-one Assessments with Recommendations.**

- At the trainer's discretion, those needing more "trigger" time may be asked to participate in a fourth day for further training and observation.
- All previous units will be revisited and field proficiency units (Unit 4B and 4D) as well.

- **Int/Adv. Tree Felling with Introduction to Ropes and Pullies**

**Approach:** CHIPS has worked with a forestry consulting firm out of Oakhurst, CA: Sierra Forestry Consulting or SFC. What follows comes out of CHIPS' need for higher-level felling training based around current on the ground needs.

\* It is understood that not all participants will receive their cert for this training, and it is understood that not all pieces of equipment will be used throughout the season. It's essential for people to know the lingo and structures needed to be in place to work more safely within a crew system.

**Materials:** ropes, slack capture devices, appropriate carabiner applications for weights and rigging, and Stihl chain saws.

**Length:** this is a three-day felling training. Those who have already completed their S212 with CHIPS and have been assessed as possessing strong safety, communication, and felling techniques are able to take this training.

#### **Day 1: "Introduction to directional felling and rigging"**

- Day one introductions between staff and crew
- Basic felling, the Sierra Cut with wedge techniques and introduction to rigging.

- The training staff will display a proper safe Sierra Cut. Training will go over in-depth tree risk assessments, safety protocols, escape routes and proper cutting positions alongside in-depth question and answer(Q&A) from crews

- The training staff will go into each of the different type of cuts starting with the Sierra cut.

- Talking points: size of tree, species, terrain, and lastly, correlation to the desired felling results.
- Training will go over wedging techniques. This includes but is not limited to: placement of wedges, types of wedges, appropriate size of wedge for desired effect, timing for placement of wedges, as well as different wedge methods.
- Instructors will give 1 on 1 instruction within small groups and allow cutter to demonstrate their abilities and skill levels
- Basic equipment for rigging will be revisited at the end of the first day to introduce and get familiar with this equipment in preparation for day two.

\*Go over each piece of equipment, names, and roles that the equipment play in the general rigging set up. Ropes, slack capture devices, appropriate carabiner applications for working weights and lastly the rigging process.

### **Day 2: “One-on-One Instruction and Introduction to Rigging Equipment”**

“More 1 on 1 felling instruction for the group(s). Groups will set up a few trees to be rigged with directional challenges for display to the group. The full rigging process with associated gear will be displayed in real time for the group. The goal for day 2 is to understand where the group is at, capability wise.

- Goal is to fell trees with interactive instruction. Q&A
- Training staff and crew will work on trees in a scenario-based training structure while interactive instruction occurs. The goal is to have everyone comfortable enough to jump in and help. Q&A
- The rest of the day will be spent working in small teams to set ropes in trees, set up rigging lines, set up correct and safe rigging points and safely rig trees directionally while teaching advanced, safe effective felling procedures alongside wedging.
- SFC Trainers will assess areas of weakness to focus training for day three.

### **Day 3: “Rigging Instruction- Touching Different Devices and Devices Capabilities”**

- **Goals:** “to fully teach, learn and memorize these functions of rigging to create the “muscle memory” of learning and performing the process, safely and correctly. This way, when an obstacle or challenge is found on project with a tree, there are options. Options can be a game changer in the tree care industry as there is always a “smarter” way to work safely.”
- cover more rigging instruction, different devices, the capabilities of the device. We will also supplement more 1 on 1 felling training.

### **Day 4 Option:**

- Would be a fully integrated small group day. We would break up into 3 crews and go through the day as any typical tree outfit would with an instructor in each group to lead the cut with a



thorough briefing, plan, and expectation of what a typical day on production felling would look like from our years on jobsites, understanding a safety-first environment.

- **CPR and First Aid**

CHIPS goes through the Emergency Care and Safety Institute from the American College of Emergency Physicians for our CPR and First Aid training. Upon completing the training, participants will receive a Certification of Completion and a wallet-size version of the certificate.

**Length:** this is a 8 hour/one day training

- **FEMA 100: “IS-100.C: Introduction to the Incident Command System, ICS 100**  
(Self-Paced online course)

#### **Course Overview**

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). The Emergency Management Institute developed its ICS courses collaboratively with:

#### **Course Objectives:**

At the completion of this course, participants should be able to:

- Explain the principles and basic structure of the Incident Command System (ICS).
- Describe the NIMS management characteristics that are the foundation of the ICS.
- Describe the ICS functional areas and the roles of the Incident Commander and Command Staff.
- Describe the General Staff roles within ICS.
- Identify how NIMS management characteristics apply to ICS for a variety of roles and discipline areas.

**Course Length:** 2 hours

- **FEMA 700: “Introduction to the National Incident Management System”**  
(Self-Paced online course)

#### **Course Overview**

This course provides training on and resources for personnel who require a basic understanding of the National Incident Management System (NIMS).

### **Course Objectives**

The training is comprised of the following lessons:

- NIMS Introduction
- Lesson 1: Fundamentals and Concepts of NIMS
- Lesson 2: NIMS Resource Management
- Lesson 3: NIMS Management Characteristics
- Lesson 4: Incident Command System (ICS)
- Lesson 5: Emergency Operations Centers (EOC)
- Lesson 6: Other NIMS Structures and Interconnectivity
- Lesson 7: Communications and Information Management
- Lesson 8: Course Summary

**Course Length:** 3.5 hours

- **Basic 32: “Basic Firefighter Training”**

This course provides basic training in wildland fire suppression including wildland fire behavior, skills of wildland fire suppression, practice with common fire line hand tools and working safely in wildland fire environment.

**Approach:** Basic 32 is broken down into three separate courses: L-180 “Human Factors in the Wildland Fire Service”, S-130 “Basic Firefighter Training” and S-190 “Introduction to Wildland Fire Behavior”

**Prerequisites:** FEMA 100 and FEMA 700 (see above)

**Materials:** all materials are provided and include student handbooks, chain saws and all appropriate fire line equipment: hoses, Pulaski’s, Mcleods, shovels and other fire suppressant equipment. Each student and or crew lead will receive a LCES (lookouts, communication, escape routes and safety zones) booklet.

**Length:** this is a five-day training course with an indoor portion and field proficiency days. Typically, each unit or course is its own full day with two days of observation in the field.

- **L-180 “Human Factors in the Wildland Fire Service”**
  - i. Introduce human performance factors in high-risk work environments and add this knowledge to student’s skill set.
  - ii. Provide opportunities to explore human performance concepts and the related vocabulary
  - iii. Reinforce professional responsibility to address human performance issues while on the job.

- **S-130 “Basic Firefighter Training”**
  - i. Describe the purpose of the Standard Firefighting Orders and Watch Out Situations
  - ii. Describe what the Lookouts, Communications, Escape Routes, and Safety Zones (LCES) system is and how it relates to the Standard Firefighting Orders.
  - iii. Describe the various communication methods and tools used for the collecting, producing, and distributing information.
  - iv. Describe the standards, tools, and equipment, and various methods used in fireline construction.
  - v. Describe the methods for extinguishing a fire with or without the use of water
  - vi. Demonstrate the ability to construct fireline to required standards using various methods, tools and equipment, and techniques.
  
- **S-190 “Introduction to Wildland Fire Behavior”**
  - i. Describe the basic terminology used in wildland fire.
  - ii. Identify and discuss the fire triangle.
  - iii. Identify and discuss key characteristics of the primary wildland fire environment components- fuels, weather, and topography
  - iv. Identify critical fire weather factors that, combined with receptive fuels, may result in extreme fire behavior.
  - v. Recognize how alignment of fuels, weather, and topography can increase the potential for extreme fire behavior.
  
- **Field Proficiency Days (observation)**
  - i. Each unit provides time in the day for field observations and crew/team building.
  - ii. Crews will work as a team to cut a fireline and lay fire hoses.
  - iii. Each crew member will be assessed on their proficiencies using all fire suppressant equipment, terminology, and communication within the crew.
  
- **TEK (Traditional Ecological Knowledge)- regional**
  - With each tribe CHIPS establishes a field crew it is desired to have a shared training based around each tribe’s regional knowledge around fire and environmental restoration. It is desired to have each tribe develop, with the support of CHIPS, a TEK sharing event.

- Mechoopda Tribe (Chico area) has a strong seed and planning TEK program
- Washoe Tribe has a strong pinion Pine and basketry collection TEK program which is still being developed.

Kettja Bennett  
02/08/22

## Overview of January

### Chico:

- Finished tree falling project for BCFSC.
- Worked on Magalia Finger Project (Crew had to stop due to BCFSC funding limit)
- (1/10-1/12) Five crewmembers certified for Int/Adv Tree Felling w/ Intro to Ropes and Pullies.
- (1/28) CPR Certified

### Woodfords:

- Completed E. Carson River Fence Project
- Cutter/Preacher project will begin soon
- CPR Training scheduled for this Friday 2/11
- (2/15-2/17) S212 Training
- (2/22-2/24) Int/Adv Tree Felling w/ Intro to Ropes and Pullies.

### Yosemite:

- Currently no work
- (1/18-1/20) S212 Certified
- (2/4) One crewmember certified for CPR
- (1/7-1/9) Int/Adv Tree Felling w/ Intro to Ropes and Pullies.

### My Current Tasks:

- Working with Dave to get all vehicles up to speed.
- Looking for S212 and Int/Adv training locations for Woodfords.
- Working with Thurman to schedule another CPR training in Yosemite for those who were sick and couldn't attend training on 1/4.



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# **March 2022**

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Note: ZOOM call info appears at end of this document**

## AGENDA

Item	Agenda Item	Owner(s)	Mins
1	Call to order/Quorum check	Dondero	2
2	Review and adoption of this agenda – requested changes	Dondero	3
3	Review and adoption of February 2022 Board Minutes	Dondero	3
4	Public Comment	Guests	15
5	Other business	Dondero	5
<b>REPORTS</b>			
6	Financial Report (as of 3/8/2022) <input type="checkbox"/> Cash in bank: \$22,717.03 <input type="checkbox"/> Current QuickBooks Balance: 8,657.37 <input type="checkbox"/> Accounts Payable o Short Term: \$915,775.90 o Long Term: \$100,305.59 <input type="checkbox"/> Invoices to be paid: \$64,648.11	Jones	10
7	Training Report	Roberts	10
8	Field Report	Bennett	10
9	Equipment Report	Brant	10
10	Admin Report	Micheau	5
11	Board Chair Report	Dondero	10
12	Meeting wrap-up – Board moves to closed session	Dondero	3

**NEXT SCHEDULED BOARD MEETING: April 13, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

**Attachments:**

- Minutes of February 2022 Board Meeting
- Financial Statements (Jones)

Board of Directors Meeting Agenda  
Wednesday, March 9, 2022 – 5:30 – 7:00 PM



**Note: ZOOM call info appears at end of this document**

---

**Zoom Meeting Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84724259667?pwd=clhXcnExYVNnMk1NSUUvTHUxZWwvUT09>

Meeting ID: 847 2425 9667 Passcode: 012355

One tap mobile [+16699009128](tel:+16699009128),

Meeting ID: 847 2425 9667

Passcode: 012355

Find your local number: <https://us02web.zoom.us/u/kbH8TEuiY5>





MINUTES

Attendees: Jill Micheau, Sheran Jones, Seva McCarter, George Dondero, Rick Torgerson, Thurman Jones, Kettja Bennett, Dave Brant, Robert Zellers

Not in attendance: Steve Wilensky, Donna Vial

Item	Agenda Item	Mins
1	Call to order/Quorum check (Dondero) Quorum achieved.	2
2	Review and adoption of this agenda – requested changes (Dondero) None	3
3	Review and adoption of February 2022 Board Minutes (Dondero) Not sent... will review both February and March minutes at the April meeting	3
4	Public Comment None – no one from the public attended this meeting	15
5	Other business (Dondero) <ul style="list-style-type: none"> <li>• None</li> </ul>	5
6	Financial Report (as of 3/8/2022) <ul style="list-style-type: none"> <li><input type="checkbox"/> Cash in bank: \$22,717.03</li> <li><input type="checkbox"/> Current QuickBooks Balance: 8,657.37</li> <li><input type="checkbox"/> Accounts Payable                             <ul style="list-style-type: none"> <li>○ Short Term: \$915,775.90</li> <li>○ Long Term: \$100,305.59</li> </ul> </li> <li><input type="checkbox"/> Invoices to be paid: \$64,648.11</li> </ul> NOTES: Low on cash; receivables \$77K, payables \$64K. Does not include payroll	10
7	Training Report (Thurman Roberts) Debrief email coming from Scotty; Tribal outreach going well; Mono in North Fork; Big Valley, Bishop Paiute Tribe eastern slope. Tribes providing PPE, some equipment, etc. Dave to do the shopping. Thurman and Kettja will work with them. <b>Training:</b> All current crew training will be completed 3/9/2022. I am also forming an equipment list for all new crews and our current crew needs. The purpose of this is to have all necessary equipment purchased before the 2022 season begins. Also, this will allow for time to locate and purchase all equipment in leu of a shortage of forestry equipment. <ul style="list-style-type: none"> <li>• Woodfords: has completed all current trainings                             <ul style="list-style-type: none"> <li>○ CPR- 8 completed and received their certs: uploaded to DB</li> <li>○ S212- 13 completed and received their certs: uploaded to Db</li> <li>○ Int Adv Training- 7 are completing 3/9.</li> </ul> </li> <li>• Chico: has completed CPR and Int/Adv Training                             <ul style="list-style-type: none"> <li>○ CPR- 11 completed and have received their certs: uploaded to DB</li> </ul> </li> </ul>	10



	<ul style="list-style-type: none"><li>○ S212- the majority of current crew members have their S212 from Feb 2020 training.</li><li>○ Int Adv Training-</li><li>● Yosemite: has completed all current trainings<ul style="list-style-type: none"><li>○ CPR- 1 completed; need to reschedule: uploaded to DB</li><li>○ S212- 7 completed; I need copies of the certs from SFC</li><li>○ Int Adv Training- 5 completed; I need copies of the certs from SFC</li></ul></li><li>● Big Sandy Rancheria: setting up and scheduling their S212. I am working with SFC to get BSR S212 trained beginning Marcy 16th. They have 6 people needing their S212.</li><li>● Basic 32: I need to push for crew members to take and complete FEMA 100 and 700.<ul style="list-style-type: none"><li>○ Future efforts include communication with Danny Manning for availability</li><li>○ SFC has extensive fire experience. I need to verify they are capable and certified to do burn experience and conducting Basic 32 courses. Basic 32 courses are also available free online.</li></ul></li></ul> <p>Tribal Outreach:</p> <p>I have received several new leads to possible new tribal partnerships. I have reached out to all of them already and will set up and follow up with these contacts this week. My goal would be to have two new tribes scheduled for Zoom meetings by March 18<sup>th</sup>.</p> <p>Also, with our current outreach efforts and job fairs, it looks like we will have multiple crews per tribe. Both North Fork and Big Valley have stated they have funds to supplement equipment needs.</p> <ul style="list-style-type: none"><li>● North Fork: currently, it looks like there will be multiple crews from this partnership.<ul style="list-style-type: none"><li>○ Multiple Zoom meetings</li><li>○ Main contact Kit has been a driving force with things on NFRTT side.<ul style="list-style-type: none"><li>▪ Additional support/cost-share includes: PPE, equipment, food during job fair (TBD), and possible funding for a Youth Work Experience program (6/27-8/7).</li><li>▪ Youth Work Experience wouldn't include CHIPS unless we request.</li></ul></li><li>○ Job Fair is looking to be during mid to late April.</li></ul></li><li>● Big Valley: currently, it looks like there will be multiple crews from this partnership.<ul style="list-style-type: none"><li>○ Multiple Zoom meetings</li><li>○ Main contact Elizabeth is contacting tribal leaders and supportive services to identify strengths and capabilities.</li></ul></li></ul>	
--	---	--



	<ul style="list-style-type: none"> <li>○ Job Fair is looking to be during mid to late April.</li> <li>● Bishop Paiute Tribal Outreach: Bishop would be an ideal location for crews and to act as a central location for expanding to other tribes in the region and for projects on the eastern slope of the Sierra.                         <ul style="list-style-type: none"> <li>○ Ryan Howard (OVDC) Executive Director.</li> <li>○ I have support from their Workforce Development offices already.</li> <li>○ Need to schedule Zoom meetings with their office and CHIPS. I am waiting for a response and will follow up later this week.</li> </ul> </li> </ul> <p>ACCG:</p> <ul style="list-style-type: none"> <li>● I have been working with the ACCG TEK panel to secure speakers. April 20<sup>th</sup> is the date for the TEK panel, and I will be working to form an in person TEK training. We are still trying to set up what that might look like.</li> </ul>	
8	Field Report (Kettja) – Only 1 day Yosemite this month; Woodfords at Wakalu for 2 weeks; 14 <sup>th</sup> seed & Plant Cutter-Preacher; incident with van: waiting for video; who took our van? Chico: finished tribal job; Magalia project – LTO on Cedar Valley project? Friday deadline.	10
9	Equipment Report (Dave) – New trucks; damage to van; evaluate it... maybe dump it;	10
10	Admin Report (Jill) – Rent issue: pay own electricity bill from now on; Rick will negotiate with landlord.	5
11	Board Chair Report (George)—Update on letter re what’s going on... questions? BOD will do everything possible to keep all employed... Dave: lost >\$100K because we don’t have the capacity to do them – private jobs; local, like WP crew; we have ~5 applications. If we end up with a crew, we could be doing this work, but we can’t take on more work now.	10
12	Meeting wrap-up – Board moves to closed session	3

**NEXT SCHEDULED BOARD MEETING: April 13, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

**Attachments:**

- Minutes of February 2022 Board Meeting
- Financial Statements (Jones)



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# April 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



*Note: ZOOM call info appears at end of this document*

AGENDA

Item	Agenda Item	Owner(s)	Mins
1	Call to order/Quorum check	Dondero	2
2	Review and adoption of this agenda – requested changes	Dondero	3
3	Review and adoption of February 2022 Board Minutes (were not adopted last meeting) Review and adoption of March 2022 Board Minutes	Dondero	3
4	Public Comment	Guests	15
5	Other business	Dondero	5
<b>REPORTS</b>			
6	Financial Report Current bank balance \$ 21,664.19 Current Quickbooks balance \$ 9,721.6 Accounts Payable - Short Term \$ 932,595.88 Long Term \$ 100,305.59 Invoices to be paid \$ 95,359.67 Invoices sent, waiting on payment \$ 154,337.08	Jones	10
7	Training Report - See included report from Kaizen program	Roberts	10
8	Field Report April 12, 2022 Crew Information.... <b>Yosemite:</b> • Completed Lawson Project in Murphy’s. (Owners were very pleased) • Currently working to find more work before NPS starts. (Employees are running out of unemployment funds) <b>Chico:</b> • Completed Magalia Finger Project • Currently working with Mel for projects with Mike Marvier, Crane Mills Forester. <b>Woodfords:</b> • Completed Wakalu Project in Arnold • Completed Cutter/Preacher project (4/13) <b>Vehicles:</b> • Blue F-150 went to Chico	Bennett	10

# Board of Directors Meeting Agenda

Wednesday, April 13, 2022 – 5:30 – 7:00 PM



**Note: ZOOM call info appears at end of this document**

	<ul style="list-style-type: none"> <li>White 2008 F-250 (Kettja’s work truck) in shop under warranty</li> </ul> <p><b>Proposal for Vehicles...</b></p> <ul style="list-style-type: none"> <li>Purchase another diesel that will go to Jim Grey, and we transfer the Dodge Steve purchased (which is very small) to Chico so they will not be billing us for Mileage anymore.</li> <li>Blue Van in Woodfords (stolen/wrecked): Pick and Pull it</li> <li>Dodge 97 (No ignition/other issues): Sell</li> </ul> <p><b>Other work:</b></p> <ul style="list-style-type: none"> <li>Dave and Kettja are working with Jill to fill in a complete equipment list for a new 5-man crew as well as the needs of our current crews.</li> <li>Put together a foremen folder which includes JSA, incident forms, mileage/chipper logs, etc.</li> <li>Hung Key box in Woodfords Shed along with sign in/out sheet</li> <li>Putting together a preventive maintenance form that better fits out crews.</li> </ul>		
9	Equipment Report – see vehicle report included	Brant	10
10	Admin Report	Micheau	5
11	Board Chair Report	Dondero	10
12	Meeting wrap-up – Board moves to closed session	Dondero	3

**NEXT SCHEDULED BOARD MEETING: May 11, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

**Attachments:**

- Minutes of February and March 2022 Board Meetings
- Financial Statements (Jones)
- Vehicle Report

Board of Directors Meeting Agenda  
Wednesday, April 13, 2022 – 5:30 – 7:00 PM



**Note: ZOOM call info appears at end of this document**

---

**Zoom Meeting Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84724259667?pwd=clhXcnExYVNnMk1NSUUvTHUxZWwvUT09>

Meeting ID: 847 2425 9667 Passcode: 012355

One tap mobile [+16699009128](tel:+16699009128),

Meeting ID: 847 2425 9667

Passcode: 012355

Find your local number: <https://us02web.zoom.us/u/kbH8TEuiY5>



## MINUTES

Item	Agenda Item
1	Call to order/Quorum check (Dondero) Quorum in attendance: Dondero, Zeller, Dondero, Torgerson.
2	Review and adoption of this agenda – requested changes (Dondero) None
3	Review and adoption of February 2022 Board Minutes (were not adopted last meeting) Approved Review and adoption of March 2022 Board Minutes (Dondero) Approved Motion to accept both sets of minutes by Vial; seconded by Zeller; passed by a vote of 4 to 0.
4	<b>Public Comment (Guests/Public)</b> <ul style="list-style-type: none"><li>No public attendees, no guests</li></ul>
5	Other business (Dondero) None
<b>REPORTS</b>	
6	<b>Financial Report (Jones)</b> Current bank balance \$ 21,664.19 Current Quickbooks balance \$ 9,721.6 Accounts Payable - Short Term \$ 932,595.88 Long Term \$ 100,305.59 Invoices to be paid \$ 95,359.67 Invoices sent, waiting on payment \$ 154,337.08
7	<b>Training Report (Roberts):</b> <b>Training and Orientations:</b> <ul style="list-style-type: none"><li>North Fork Rancheria (NFRTT): Certificate of Insurance via the tribe has been accepted and signed by tribal council. The purpose here is to have the tribe to insure their own workforce. This is the ideal situation. Each person taking the S212 signed a Release of Liability. All PPE and equipment has been purchased and is currently being used during the S212 training.<ul style="list-style-type: none"><li>Orientation (completed) 6 showed up 4/4-4/5/2022; included a local Native business owner and LTO who does large projects using large equipment. Possible work for our Yosemite sawyer crew.</li><li>Interviews (four-person panel: myself and three NFRTT personal)- 3 in-person, 2 Zoom w/NFRTT personal</li><li>S212 training 4/12-4/15</li><li>CPR (paid for by NFRTT) 4/15</li></ul></li><li>Big Valley (Check-in 4/14): Big Valley has received the boilerplate MOU and an example of Release of Liability. They are being walked through their tribal council of ratification. There will be local companies who will have 5 minutes to talk about their company. This approach brings in local companies looking to hire and who have an invested interest in the tribe and the workforce development effort.</li></ul>





	<ul style="list-style-type: none"> <li>○ Orientation 4/19-4/20</li> <li>○ Interviews (will be discussed on 4/14 phone call)</li> <li>○ S212 training 4/26-4/28</li> <li>○ CPR (SFC trainer) 4/29</li> </ul> <p>As we have received an extension on our SNC 952 grant, I am going to step back to assess my approach. I have already spoken with my NFRTT contact and my Big Valley contact about helping me to assessing how things have gone, what might need to change, and to strategize my future outreach efforts. This effort will include better utilizing connections with Tribal agencies and Inter-Tribal Councils both of Nevada and California. I have a structure that has worked but with tribes ran through a tribal council rather than a consortium my approach and timelines will be extended. Working with a council will extend periods of communication and getting MOUs and insurances developed.</p> <ul style="list-style-type: none"> <li>● Region 5 of the Forest Service:             <ul style="list-style-type: none"> <li>○ March 30<sup>th</sup>: Region 5 Tribal Relations Strategic Plan (TRSP) for the Central Sierra Zone Meeting. Through the <u>John S. McCain III National Center for Environmental Conflict Resolution</u>, I participated along with 10 other people to address four main areas of concern:                     <ul style="list-style-type: none"> <li>▪ Sustain sovereignty through shared stewardship</li> <li>▪ Deliver benefits to tribal communities and the public</li> <li>▪ Apply knowledge inclusively (TEK)</li> <li>▪ Excel in tribal relations leadership (tribal engagement and training)</li> </ul> </li> <li>○ I have been asked to be a part of their Working Group.</li> </ul> </li> <li>● May 3<sup>rd</sup> to 5<sup>th</sup>: TRSP Working Group meeting at Rolling Hills Casino.</li> <li>● ACCG TEK Panel April 20<sup>th</sup> - "TEK &amp; The Role of "Good" Fire in Forest Ecology". I will be moderator to this panel. Extensive communications and panel outlining the panel has taken place. Megan Layhee and Rich Farrington are the other persons involved in developing this panel.             <ul style="list-style-type: none"> <li>○ Panel includes:                     <ul style="list-style-type: none"> <li>▪ Ali Medes-Knight (Mechoopda): Mechoopda Master TEK Practitioner</li> <li>▪ Irvin Jim (Southern Band Washoe): Inter Tribal Council Board Chair, an Alpine County Supervisor and a Washoe Tribal Cultural Monitor.</li> <li>▪ Dan Hankins: UC Chico Intertribal Indigenous Stewardship Project and co-author, "Good Fire."</li> <li>▪ Meyo Marrufo (Eastern Pomo): Regional Tribal Operations Committee for Region 9 and National Tribal Caucus of US EPA California State Representative.</li> </ul> </li> </ul> </li> </ul>
<p>8</p>	<p><b>Field Report (Bennett, not in attendance)</b>  <b>April 12, 2022</b>                  Crew Information....  <b>Yosemite:</b></p> <ul style="list-style-type: none"> <li>● Completed Lawson Project in Murphy's. (Owners were very pleased)</li> </ul>



	<ul style="list-style-type: none"> <li>• Currently working to find more work before NPS starts. (Employees are running out of unemployment funds)</li> </ul> <p><b>Chico:</b></p> <ul style="list-style-type: none"> <li>• Completed Magalia Finger Project</li> <li>• Currently working with Mel for projects with Mike Marvier, Crane Mills Forester.</li> </ul> <p><b>Woodfords:</b></p> <ul style="list-style-type: none"> <li>• Completed Wakalu Project in Arnold</li> <li>• Completed Cutter/Preacher project (4/13)</li> </ul> <p><b>Vehicles:</b></p> <ul style="list-style-type: none"> <li>• Blue F-150 went to Chico</li> <li>• White 2008 F-250 (Kettja’s work truck) in shop under warranty</li> </ul> <p><b>Proposal for Vehicles...</b></p> <ul style="list-style-type: none"> <li>• Purchase another diesel that will go to Jim Grey, and we transfer the Dodge Steve purchased (which is very small) to Chico so they will not be billing us for Mileage anymore.</li> <li>• Blue Van in Woodfords (stolen/wrecked): Pick and Pull it</li> <li>• Dodge 97 (No ignition/other issues): Sell</li> </ul> <p><b>Other work:</b></p> <ul style="list-style-type: none"> <li>• Dave and Kettja are working with Jill to fill in a complete equipment list for a new 5-man crew as well as the needs of our current crews.</li> <li>• Put together a foremen folder which includes JSA, incident forms, mileage/chipper logs, etc.</li> <li>• Hung Key box in Woodfords Shed along with sign in/out sheet</li> <li>• Putting together a preventive maintenance form that better fits out crews.</li> </ul>
9	<p><b>Equipment Report</b> – see vehicle report included (Brant)                  Suggest strategic meeting soon to deliberate status <span style="border: 1px solid black; padding: 0 2px;">and</span> location of new and old vehicles.                  Motion by Vial to allow sale of van to Kettja for \$500; seconded by Dondero; passed by a vote of 4 to 0                  Re blue van: (Sheran) ask Irv to go to tribal police; will take up in closed session. Thurman has copy of video. Will send video to Jill.</p>
10	<p><b>Admin Report (Micheau)</b>                  Grant reporting going on now; some SNC grants terminating; CAL FIRE grant 2 units starting ground work next week; asking if we can add 17-acre area that will connect 2 fuel breaks – there is funding for this in the grant, just need CAL FIRE approval; Have increased contractors’ \$/acre by \$150 for as-yet-untreated acres to assist with increased cost of fuel. OK’d by CAL FIRE (no increase to budget)</p>
11	<p><b>Board Chair Report (Dondero)</b>                  Spoke with Steve – moving; may join in later. All with burning questions. (Steve did not attend the meeting)</p>
12	<p>Meeting wrap-up – Board moves to closed session</p>



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# May 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Note: ZOOM call info appears at end of this document**

AGENDA

Item	Agenda Item	Owner(s)	Mins
1	Call to order/Quorum check	Dondero	2
2	Review and adoption of this agenda – requested changes	Dondero	3
3	Review and adoption of April 2022 Board Minutes	Dondero	3
4	Public Comment	Guests	15
5	Other business	Dondero	5
<b>REPORTS</b>			
6	Financial Report Current bank balance \$80,557.00 Current Quickbooks balance \$50,120.49 Accounts Payable - Short Term \$818,866.93* Long Term \$100,305.59 Accounts Receivable: \$90,736.17 <i>*Includes grant advances</i>	Jones	10
7	Outreach and Training Report	Roberts	10
8	Field Report Crew Information: <ul style="list-style-type: none"> <li>• Yosemite</li> <li>• Chico</li> <li>• Woodfords</li> </ul>	Bennett	10
9	Equipment Report <ul style="list-style-type: none"> <li>• Flat bed truck non-compliant (Brant and McCarter)</li> <li>• Skid steer rental options (Brant and Vial)</li> <li>• Trailer options (Brant and Vial)</li> </ul>	Brant/Staff	10
10	Admin Report <ul style="list-style-type: none"> <li>• Insurance renewal (McCarter)</li> <li>• Equipment storage options (Vial)</li> </ul>	Staff	10
11	ED Report <ul style="list-style-type: none"> <li>• View 88</li> <li>• Grant reporting and close out</li> </ul>		5
12	Board Chair Report	Dondero	5
13	Meeting wrap-up – Board moves to closed session	Dondero	3

**NEXT SCHEDULED BOARD MEETING: June 8, 2022, 5:30 PM**

**BOARD MEMBERS MOVE TO CLOSED SESSION**

Board of Directors Meeting Agenda  
Wednesday, May 11, 2022 – 5:30 – 7:00 PM



**Note: ZOOM call info appears at end of this document**

---

**Attachments:**

- Minutes of April 2022 Board Meeting
- Financial Statements (Jones)

**Zoom Meeting Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84724259667?pwd=clhXcnExYVNnMk1NSUUvTHUxZWwvUT09>

Meeting ID: 847 2425 9667 Passcode: 012355

One tap mobile [+16699009128](tel:+16699009128),

Meeting ID: 847 2425 9667

Passcode: 012355

Find your local number: <https://us02web.zoom.us/u/kbH8TEuiY5>



MINUTES

In attendance: Dondero, Vial, Torgerson, Wilensky, Roberts, Micheau, Jones, Bennett, Brant, McCarter

Item	Agenda Item
1	<b>Call to order</b> /Quorum check — <b>Quorum in attendance: Vial, Dondero, Torgerson, Roberts</b>
2	<b>Review and adoption of agenda</b> – requested changes — <b>Agenda accepted as is – no changes</b>
3	<b>Review and adoption of April 2022 Board Minutes</b> — <b>Motion to accept by Donna; seconded by Rick; passed by a vote of 4 to 0.</b>
4	<b>Public Comment</b> -- none <input type="checkbox"/> <b>Only CHIPS persons attended.</b>
5	<p><b>Other business</b> — none; Check by-laws to determine term limits, etc.</p> <p>FROM THE BY LAWS:</p> <ul style="list-style-type: none"> <li>• There shall be no fewer than nine (9) and no more than fifteen (15) seated voting members of the Corporation’s Board.</li> <li>• Directors can serve no more than three (3) consecutive terms on the Board of Directors, or no more than twelve (12) consecutive years, whichever is greater. Directors-Elect will draw lots for length of terms at the May regular meeting. Lots shall be drawn to establish a maximum of seven (7) Directors with two (2) year terms and a maximum of eight (8) Directors with four (4) year terms.</li> <li>• A sixty-six percent (66%) majority of Board members present at a duly noticed meeting with a quorum established is required to approve Corporate strategic or policy items. A simple majority of Board members present with a quorum established shall be sufficient to carry a motion dealing with operational items or issues interpreting but not determining policies.</li> <li>• A Director may be removed by a sixty-six percent (66%) majority vote of Directors at a duly noticed meeting with a quorum established for conduct that is detrimental to the best interests of the Corporation.</li> <li>• A Director’s absence from a duly noticed Board meeting is considered unexcused if no communication, either written or verbal, is provided the Board regarding the necessity of the director’s absence from the noticed Board meeting. After three consecutive unexcused absences from duly noticed Board meetings, a Director may be removed by a simple majority vote of Board members at a duly noticed meeting with a quorum established.</li> <li>• The Corporate officers of Chairperson, Vice-Chairperson, Secretary and Treasurer shall be elected by the Board annually. Board officers may be re-elected for up to three (3) consecutive terms; no individual shall hold the same office for more than three (3) terms unless the Board unanimously agrees on an annual basis that it is in the best interest of the Corporation for a Director to continue as a specific officer for an additional term in excess of three terms. Officer vacancies shall be filled by the Board. Appointed Officers shall serve out the term of the replaced Officer.</li> </ul>
<b>REPORTS</b>	



6	<p><b>Financial Report</b></p> <p>Current bank balance \$80,557.00          Current Quickbooks balance \$50,120.49          Accounts Payable - Short Term \$818,866.93*                                            Long Term \$100,305.59          Accounts Receivable: \$90,736.17  <i>*Includes grant advances</i></p> <p><i>Comments/Questions:</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Funds received last week. Paid some bills, still have many to be paid.</li> <li><input type="checkbox"/> Wuslich 2020 — Overpaid us by \$1,658 – need to pay her back. Board authorized Sheran to zero out this debt.</li> <li><input type="checkbox"/> Donna — Q re Megan’s ACCG charges – contract ended 3/31/22;</li> <li><input type="checkbox"/> Behind on Guy’s saw center bills. Insurance payments be reduced since some vehicles have been taken off policy or coverage reduced</li> </ul>
7	<p><b>Outreach and Training Report (Roberts)</b> – written report provided via email. Trina-Maidu contact; another Rancheria also interested. About 15 new people (3 crews) maybe all at once? Include TEK? TEK panel went well. Advanced courses requested.</p>
8	<p><b>Field Report (Bennett)</b></p> <ul style="list-style-type: none"> <li>• Crew Information: View 88 to start 5/23; Jim and Veda’s crew from Mariposa will work in Pioneer area; need to arrange for lodging (Sheran is working on this).</li> <li>• 5/31 Tahoe Basin starts – will go over the JSAs and forms; instruct foremen to assure crews adhere to breaks, start stop times, etc. Kettja will do a pre-season talk with each crew. These issues are mostly with Woodfords and sometimes Chico.</li> <li>• Tundra to Jim Gray tomorrow; F350 needs oil change.</li> <li>• Friday bidding on Ground Up jobs.</li> <li>• Toyota van finally disposed of.</li> <li>• Job fair in Woodfords on 5/26. Hope Valley mid-June. Need to recruit more crew members for View 88 and Yosemite jobs.</li> </ul>
9	<p><b>Equipment Report (Brant)</b></p> <ul style="list-style-type: none"> <li>• Flatbed Ford 550 truck non-compliant (Brant and McCarter) — Kettja will sell in Nevada if possible.</li> <li>• Looking for door for 3500 – can’t find one with manual crank. Vehicles being switched around.</li> <li>• Skid steer rental options (Brant and Vial) — Jill to have rental agreement reviewed by an attorney (use Morton’s atty)</li> <li>• Trailer options (Brant and Vial) — Needs to fix brakes. Then sell/swap.</li> <li>• Not yet paid for scrap metal – Dave wants to hold his stuff on our property until we get paid. Left message for purchaser (who left a bunch of equipment on our property) that he has 24 hours to remove and to pay us or we will sell his equipment)</li> </ul> <p>Motion made to authorize sale of trailer at auction : Motion by Vial, 2<sup>nd</sup> by Torgerson. Passed by vot of 4-0. Donna and Dave will sell at auction.</p>
10	<p><b>Admin Report (McCarter)</b></p> <ul style="list-style-type: none"> <li>• Insurance renewal (McCarter) — Will expire Aug 2<sup>nd</sup> – trimmed down and we will have lower premiums. Premises – Wilseyville; what is insured??? (it has been determined that we insure the office and the Wilseyville site).</li> </ul>

# Board of Directors Meeting Minutes DRAFT

Wednesday, May 11, 2022 – 5:30 – 7:00 PM



	<ul style="list-style-type: none"><li>Equipment storage options (Vial) — Getting shed bids; Lowe’s didn’t call back. Will follow up soon. Spoke to Morton Sullivan’s contacts – they do not have space.</li></ul>
11	<p><b>Executive Director Report</b> (Micheau)</p> <ul style="list-style-type: none"><li>View 88 — Met with USFS (Plummer), Kettja, and contract RPF Ed Struffenegger to review project units, determine which should be treated by CHIPS crews, which should be included in RFP for mechanical treatment. Carved out 80 acres (about 2 seasons work) for CHIPS. That work to begin 5/23 using 2 crews from Mariposa. Will need to provide lodging. RFP for mechanical work should go out by 5/31, work to start by July 1<sup>st</sup>. Hope to complete mechanical portion of work this year. Any remaining funds can go towards CHIPS crews in follow-on seasons.</li><li>Grant reporting and close out — SNC and CAL FIRE grant regular reports being finalized. WCB grant closure process being worked on. SNC 925 TRFRF closed – will transfer balance of remaining funds to General Fund and close account soon.</li></ul>
12	Board Chair Report — Nothing to report.
13	Meeting wrap-up – Board moves to closed session

**NEXT SCHEDULED BOARD MEETING: June 8, 2022, 5:30 PM**

## Attachments:

- Minutes of April 2022 Board Meeting
- Financial Statements (Jones)
- Outreach and Training Report (Roberts)





**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# June 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# July 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# August 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# September 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# October 2022

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# **November 2022**

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**



**Calaveras Healthy  
Impact Product  
Solutions (CHIPS)**

# **December 2022**

**Board of Directors Meeting  
Open Session  
Agenda and Minutes**